

MENTAL HEALTH AND RECOVERY BOARD OF WAYNE-HOLMES COUNTIES

BOARD MEETING

April 19, 2023

Present

Cary, Brumfield, Glick, Graham, Ling, Miller, Moore, Murphy, Mykkanen, Pyers, Troyer

Excused

Finley, Messner, Ogden

Absent

None

Staff

J. Edwards, M. Solsman, H. Brizzi, C. Rowland

Guests

Mark Woods – Executive Director of Anazao

Steve Stone – Consultant for MHRB

Call to Order and Acceptance of Agenda

The meeting was held at the Holmes County Center for the Arts located at 5200 State Rt. 39, Millersburg, OH 44654. The Chairperson, A. Cary called the meeting to order at 5:35 p.m. and welcomed everyone.

A. Cary asked for a motion to approve and accept the agenda for tonight's meeting. S. Glick made the motion, seconded by R. Ling, that the agenda for the April 19, 2023 meeting be approved as presented. Motion passed unanimously.

A. Cary asked for a motion to approve and accept the minutes from the February 16, 2023 Board meeting as presented. Motion made by M. Brumfield, seconded by C. Graham; motion passed unanimously.

Program Committee Reports

Program Committee meeting for April 5, 2023 was cancelled due to inclement weather.

Finance Committee Reports and Current Expenditures

Motion to accept minutes from the April 12, 2023 meeting made by M. Miller, seconded by S. Glick; motion passed unanimously.

Motion to accept current expenditures through March 31, 2023 made by M. Brumfield, seconded by R. Murphy; motion passed unanimously.

Resolution #4-1-23

That the Acting Executive Director be authorized to correct the resolution numbers for the September-November 2022 meetings to reflect the 2023 fiscal year; corrected resolution numbers will end with "23".

Motion Passed Unanimously.

Resolution #4-2-23

That the Acting Executive Director be authorized to pay the Wayne County FCFC for administrative costs in the amount of \$26,000 (an increase from \$25,139 for FY23).

Motion Passed Unanimously.

Resolution #4-3-23

That the Finance Director be authorized to submit a budget revision/supplemental appropriation to the County Auditor for expense account (852.6500.05.5012.000.000) in the amount of \$50,000.00 for the board staff healthcare costs.

Motion Passed Unanimously.

Resolution #4-4-23

That the Acting Executive Director be allowed to increase the current out-of-home-placement budget of \$741,000, to \$900,000 for the remainder of fiscal year 2023.

J. Pyers moved amend the resolution to include wording to clarify that this resolution supersedes all previous resolutions for out of home placement funding expenses. Seconded by S. Glick.

Motion Passed Unanimously.

Personnel Committee Reports

Motion by J. Pyers to accept minutes from the April 12, 2023 meeting of the Personnel Committee as submitted, seconded by M. Brumfield; motion passed unanimously.

Resolution #4-5-23

Clarify the retention bonus program for the current fiscal year, to be for employees who, upon 6-months employment in the current fiscal year, other than the Acting Director, are eligible for a one-time 7% bonus. The 7% is based on their current rate of pay.

Motion passed unanimously.

Resolution #4-6-23

To raise the Acting Executive Director's rate of pay to \$110,000 per year effective immediately.

Motion passed unanimously.

New Business

- A. **MOTION:** That the Finance Director be authorized to submit a budget revision/supplemental appropriation to the County Auditor for the following expense accounts:

MHRB Account 852.6500.05.5014.000.000:

Unemployment Benefits in the amount of \$15,000.00

FCFC Account 853.6500.05.5430.000.000:

Contracts/Services in the amount of \$300,000.00

Resolution # 4-7-23

Motion made by M. Miller to approve, seconded by B. Mykkanen; motion passed unanimously.

- B. A. Cary announced Nominations for FY24 Board Officers is open and a Personnel Meeting will be scheduled to discuss the slate of officers to be presented at the May 17, 2023 Board Meeting for first vote. This will be followed up with a second vote at the June 21, 2023 Board Meeting. M. Brumfield can be contacted to make nominations.

Staff Reports

J. Edwards reported on status of FY24 agency applications citing that all were received on time even though the time frame was slightly shortened this year. There is discussion on application status as Family and Children First Council will need to apply for funding in the new fiscal year as their administrative agent is changing. The same time frame as other agencies would be given to FCFC to complete the application if they choose to proceed.

J. Edwards provided an update on Capital Projects citing that the Counseling Center's Portage Place application has been submitted and OneEighty's Mindy Lane project application is in progress at this time. The Capital Project grid for the current and two upcoming biennium periods has also been updated based on current information.

J. Edwards provided an update on the SOR 2.2 NCE Grant stating that the previous resolution did not include the wording "Acting Executive Director may, upon grant being awarded, contract with partner agencies".

Motion to approve made by R. Troyer and seconded by R. Ling; motion passed unanimously.

Resolution #4-8-23

M. Solsman provided an update on AOT program noting that there is currently one person in the program and one more from The Counseling Center. Attorney J. Jerger will be assisting as legal counsel.

Public Comment

None

Next Meeting

There being no further business, J. Pyers made the motion to adjourn, which was seconded by M. Brumfield. The meeting adjourned at 6:23 p.m.

The next Board meeting is scheduled for May 17, 2023 at 5:30 pm at OneEighty located at 104 Spink St., Wooster, OH 44691

Respectfully submitted by H. Brizzi